

Managing Editor of The Urbanist

20 hours per week (\$25/hour)

[The Urbanist](#) is seeking an experienced journalist to lead our publication as Managing Editor. Qualified candidates must be able to edit articles for grammar and style and identify stories relevant to our urbanism-focused audience. Our team is based in Seattle, but this is currently a work-from-home position.

Responsibilities:

- Edit articles before publication to maintain our style and quality.
- Identify important stories to cover to meet our mission and goals.
- Recruit and mobilize volunteer contributors.
- Coach writers in our adaptation of AP Style and journalism basics.
- Write stories as time allows and need arises.
- Lead our PDR request program.
- Represent the publication at relevant press conferences and media events.
- Aid in occasional fundraising activities in partnership with the executive director.

Requirements:

- Strong writing and editing skills.
- Skilled communicator and volunteer manager.
- Familiarity with urbanism and our core coverage areas of transportation and housing policy, particularly in Seattle's context.
- Commitment to our racial equity and social justice goals.

Preferences

- Transit rider. (No need to own a car for this job.)
- Good at working on a deadline.
- Ability to take initiative and work independently.

To apply

Candidates may submit their cover letter, outlining their interest and qualifications, along with their resume and a portfolio or writing sample to jobs@theurbanist.org. We're accepting applications through July 12th.

The Urbanist is committed to hiring and advancing personnel from traditionally underrepresented communities with an explicit regard to Black people, Indigenous people, people of color, immigrants, LGBTQIA people, and disabled people.