

From: Scott, Bessie Marie
Sent: Wed, 3 Jul 2024 09:07:53 -0700
To: Gray, Lacey; Judge, Lisa
Subject: Re: Supervisor Discussion Request

Thank you for this thoughtful and honest email giving us your feedback, Lacey. I apologize and take responsibility for catching you off guard with a supervisor change and thought we had talked about it changing after knowing what was happening with Rhonda, forgive me. Let's absolutely discuss this next week.

My recommendation aligns with Lisa's in that there should be a Confidential folder that has information which is sensitive and exempt for PDR requests, and the remaining information should have more than one person on the access list. We can discuss this as well and I'll set the in-person meeting.

Again, thank you for reaching out and have a great 4th as well. ~Bess

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From: Gray, Lacey <Lacey.Gray@seattle.gov>

Sent: Tuesday, July 2, 2024 12:58:49 PM

To: Scott, Bessie Marie <BessieMarie.Scott@seattle.gov>; Judge, Lisa <Lisa.Judge@seattle.gov>

Subject: Supervisor Discussion Request

Hello,

I am sending this email now, so that I do not forget! But I do realize that it is right before a holiday and Lisa is taking some vacation, so I know we won't discuss it right away. If you could think about it and we can schedule a time to discuss after the holiday that would be appreciated.

When Lisa and I met to discuss my position as Data & Records Manager becoming permanent, she stated that Bessie would be my direct supervisor. I was very happy about that. 😊 But several weeks ago, during an Ops Team Meeting, Bessie mentioned something about Tiffany supervising me. And it startled me a little because no one had discussed anything with me. I decided to wait it out a bit, but I really would like to get it clarified.

It is my hope that Bessie would remain as my direct supervisor. I would feel more comfortable with that, as my expertise differs from Tiffany's and I can handle most issues that arise with my work, and anything that I cannot, should be directed to either of you for decision making or guidance.

I may have more to say on the issue but would rather discuss it in person.

As an aside, I had a brief conversation with you Lisa yesterday about auditing records access and yes, everything that is done in windows with the files is logged and we could add into our process that you both receive a log of the HR folder quarterly (or more often if you prefer). It would be an easy thing to set up and request from IT.

Thank you for your consideration on this matter and I look forward to discussing it later.

Happy 4th to you both!



Lacey Gray

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